

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the meeting of the Changing Places Working Group held at the Hub, Myrtle Place, Bingley, on Monday 23rd August 2021 at 6.30pm

Councillors present:	Truelove, Williams
Non Councillors present:	Fiona Dunne, Lewis Kirdale, Darryl Smith
Non member Councillors in attendance:	None
Invited Bradford Council reps:	Julie Robinson-Joyce, Stacey Walton
Members of the public:	Two
Town Clerk:	Eve Haskins

Introductions took place.

2122/11 Apologies for absence

Apologies received and the reasons for absence approved from Councillor Malik.

2122/12 Disclosures of interest

None received.

2122/13 Minutes of previous meeting

Resolved that the minutes of the meeting held on 21st June 2021 approved.

2122/14 Public Participation

The members of the public in attendance commented upon the need for a Changing Places toilet in the town, and emphasised that they saw it as the District Council and Town Council's role to provide this for the residents.

Darryl Smith entered the meeting at 6.40pm.

2122/15 Updates since last meeting

a) Update on the planning permission application

The Chair updated all that planning permission was granted on 8th July 2021 for the Changing Places toilet with cleaners' store at the side of the Bingley Hub.

b) Update on funding applications already agreed from local companies

The Chair updated all that local companies Sovereign Healthcare and Don Whitley Scientific have both kindly donated to the funding call; agreed to chase up the funding letters of the companies who have not yet replied.

c) Update on consultation that ended on 4th August 2021

The Chair reported that no responses have been received from the consultation documents sent out to consultees (including local schools, doctors' surgeries, Equality Together etc.); Fiona Dunne emphasised that previous consultations have also taken place, including engaging with the public which culminated in over a thousand residents signing a paper petition published over three days.

d) Update on Customer Requirements document

The Chair reported that the Customer Requirements document now includes further information for builders' use, and their responsibility (e.g. project management). Agreed to amend the document to include the installation of an automatic rather than hand mounted dryer; to remove any questions (i.e. the adult sized bed should be fixed to the wall as may be stolen); to have sturdy drop down hand rails; that tonal contrast needs to be visually appropriate, as well as appropriate for all ages.

e) Radar key access for Changing Places and other toilets

The Chair reported that radar key access has been agreed for the two existing public toilets. Discussed radar key access for the Changing Places toilets; agreed to have electronic coded key-pad.

2122/16 Funding

a) To receive an update on the Government funding pot, and consider the next steps

Stacey Walton and Julie Robinson-Joyce reported that they and their colleagues have been investigating the need for Changing Places toilets (looking at where people with the need live using the Census) and identifying where Changing Places toilets are now located in the city, in addition to looking at tourist attractions/places of interest, prior to identifying partners and putting in an Expression of Interest for the Government funding. They explained that can put in more than one bid, and the Expression of Interest will be stronger if match funding is available: to send the Expression of Interest form to the Town Clerk to circulate to all. Confirmed that the deadline for the Expression of Interest submission is 26th September 2021.

b) To receive an update on, and consider the next steps, regarding the proposed letters to national companies

The Chair reported that national companies were tailored to CSR statements on their websites; heard back from one who already have a sponsored charity this year, and others who were not in a position to help. Agreed to write to again to all companies who have not yet replied.

c) To receive an update on the TNL fund

The Chair reported that TNL confirmed that this was not a good fit for their funding as the Town Council have a statutory obligation to provide this service.

2122/17 Potential suppliers

The Chair reported that a list of local builders with a good rating had been compiled and contacted, interested responses received from nine of them; the building tender will also be placed on public sector portal due to costs involved.

2122/18 Business Case

Agreed that Lewis Kirdale to update the risk section of this document, to include the risk of undertaking, the risk of not undertaking, and contingency.

2122/19 Project Plan

Agreed that the Project Plan to be restructured by the Chair, and then be sent to the next Full Council meeting, with the amended Business Case and list of recommended builders, for permission to contact builders to request quotes, if agreed, pack to be sent out to builders by 3rd September 2021, with a view to going before the Full Council again in October.

2122/20 Date of next meetings

Date of the next meeting noted as being Monday 20th September 2021 at 6:30pm in the Hub, Myrtle Place, Bingley, BD16 2LF.

Meeting closed at 8.35pm.